

Dodge City Public Library Employment Application



**PUBLIC
LIBRARY**

HOME OF THE KANSAS HERITAGE CENTER

Dodge City Public Library is an Equal Opportunity Employer and consider all positions without regard to race, color, religion, creed, sex, national origin, disability, citizenship status or any other legally protected status.

Please print or type. The application must be fully completed to be considered. Please complete each section, even if you attach a resume.

Personal Information

Name

Address		City	State	Zip
Phone Number	Mobile Number	Email Address		
Are You A U.S. Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/>		Have You Ever Been Convicted Of A Felony? Yes <input type="checkbox"/> No <input type="checkbox"/>		

Position

Position You Are Applying For	Available Start Date	Desired Pay
Employment Desired <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	Availability <input type="checkbox"/> Morning <input type="checkbox"/> Afternoon <input type="checkbox"/> Evening	

Education

High School Name	Location	Years Attended	Diploma or Equivalent	
College Name	Location	Years Attended	Degree Received	Major

References

Name	Title	Company	Phone

Other Questions

Have you been employed at DCPL before? Y <input type="checkbox"/> N <input type="checkbox"/>	Do you have friends or family working at DCPL? Y <input type="checkbox"/> N <input type="checkbox"/> If yes, please provide names
Can you travel if job requires? Y <input type="checkbox"/> N <input type="checkbox"/>	

Employment History (10 years include additional on separate page)

Employer (1)	Job Title	Dates Employed	
Work Phone	Starting Pay Rate	Ending Pay Rate	
Address	City	State	Zip
May we contact this employer?			
Employer (2)	Job Title	Dates Employed	
Work Phone	Starting Pay Rate	Ending Pay Rate	
Address	City	State	Zip
May we contact this employer?			

Additional Qualifications (skills, training, professional organizations)

Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Applicants are required to apply for each position in which they are interested or contact the DCPL Human Resources Manager to activate an application previously on file.

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with Dodge City Public Library is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of Dodge City Public Library.

Name (Please Print)	Signature
Date	