



DODGE CITY PUBLIC LIBRARY BOARD OF TRUSTEES  
Board Meeting Minutes –  
July 27, 2021  
Lower Level Meeting Room

Board Members present: Beth Love, Michelle Reid, Pete Myers, Paula Ripple, Nancy Vierthaler, Blanca Soto (City Commission Representative, on zoom), and

Board Members absent: Hailey Zimmerman, Michelle Reid

Others present: DCPL Director Lori Juhlin, DCPL Assistant Director Kyra Hahn, Malayna Halvorson Maes (McGrath Human Resources Group)

Call to Order: The monthly meeting of the Dodge City Public Library Board was called to order at 4:00pm by Paula Ripple

The Agenda of the meeting was approved by motion of Nancy Vierthaler, and seconded by Debbie Eddy, motion carried unanimously

Public Comment: None

Other Presentations, Reports or Announcements:

Consent Calendar [Are there any questions or comments before approval?]

- Approval of June 2021 Bills (affirm email vote)
- Approval of July 2021 Bills
  - Beth Love motioned to approve both sets of Bills, Debby Eddy seconded, motion carried unanimously
- Approval of June 8, 2021 Minutes
  - Debbie Eddy motioned to approve the minutes, Blanca Soto seconded, motion carried unanimously

Director's Report:

- Lori reviewed the directors report, noting the Library would begin requiring masks during Dodge City Days to hopefully prevent spread of COVID among



staff and ensure we could remain open. The Board affirmed that decision and noted their appreciation that Lori was taking steps as guidance changed.

- Lori also noted upcoming hires, and plans for staff training and other topics.

#### Old Business:

- Leave Payout for Employee: Lori reviewed the payout information for Robert Rodriguez. Beth Love moved to approve the payout as indicated, Nancy Vierthaler Seconded, and motion carried unanimously.
- Executive Session—was tabled to August
- Library Board Committees: Lori shared the purpose of the three committees and asked member to volunteer prior to the next meeting, at which time the appointments would become effective.

#### New Business:

- Library Closure on 8/9/2021 for Staff Training: Beth Love moved to approve the library closure for 8/9/2021, Debbie Eddy seconded, and motion carried unanimously.
- Magazine shelving—purchase approval: Lori reviewed the request to purchase magazine shelving for magazines on the upper level. Beth Love moved to approve the purchase, Nancy Vierthaler seconded, and motion carried unanimously.
- HR Consultant Discussion: Malayna Halvorson Maes (McGrath Human Resources Group), shared what she had learned in her two days on site, and discussion was held on a number of topics including leave policies, oversight by the Board, and other topics as related to the personnel policy and HR practices.

The meeting was adjourned at 5:45pm when a quorum no longer existed.

Next DCPL Board Meeting: Tuesday, August 24, 2021

Approved (Date) \_\_\_\_\_ Board Chair \_\_\_\_\_ DCPL Director \_\_\_\_\_