



## DODGE CITY PUBLIC LIBRARY BOARD OF TRUSTEES

Board Meeting Minutes  
APRIL 22, 2025, 4:00 p.m.  
Lower-Level Meeting Room

Board Members Present: Nancy Vierthaler, Michelle Reid, Mary Hall, Abbey Martin, Kirstin Bangerter

Zoom: Tonya Maier

Board Members Absent: Mayor Reinert, Patrick Lopez

Other attendees: Carissa DeVoss-Coca, Executive Director

Call to Order: The monthly meeting of the Dodge City Public Library Board was called to order at 4:00 p.m. by Ms. Bangerter and seconded by Ms. Maier, motion carried unanimously.

Agenda Additions and/or Approval: None

Public comment: None

Other Presentations: None

### Consent Calendar:

- Approval of Bills for April 2025: No questions. Motion to approve was made by Ms. Vierthaler and seconded by Ms. Maier; motion carried unanimously.
- Approval of March 2025, board minutes: Motion was approved by Ms. Bangerter and seconded by Ms. Vierthaler; motion carried unanimously.

### Director's Report:

- Programs & Events: Programming winding down for spring and getting ready for the 2025 Summer Library Program. The program will run June 2<sup>nd</sup> through July 12<sup>th</sup>. We have several performers lined up, all of which are being generously paid for by the Friends of the Library.
- Budget: the budget is currently on track.
- Building: An inspector is set to come out to inspect the elevator on the 24<sup>th</sup> of April. He will get a category 1 safety test completed and a report on any modernization or updates needed. Ms. DeVoss-Coca said this should give us our next step in the process. It was also noted that Stewart's has been out to get a quote for the air conditioning and are pricing parts and will give the estimate soon. They told Mr. Alvaro Ortiz, the library maintenance supervisor, that a full replacement might be necessary due to age of equipment.
- Library Use Statistics: March 2025



- In-House materials total checked out were 4,677.
- Total virtual materials checked out were 1,244.
- Total door count was 7,791.
- Programs & Services:
  - Total in-person was 449
  - Total outreach was 25
  - Total notaries were 54
- Friends of the Dodge City Public Library: They have generously offered to sponsor all performers for Summer Library Program. Performances include Jay & Leslie, Mad Science, and an Australian Digeridoo performance, plus a couple of others. The staff enjoyed a lunch from Billy Sims thanks to the Friends and everyone enjoyed it.
- Staff Training and Updates: Ms. DeVoss-Coca is still searching for a replacement for the adult programming coordinator. There has been a couple of interviews and more applications have come in. She hopes to have someone soon.

#### Board Member Reports/Comments:

- Ms. Vierthaler went over the SWKLS board minutes.
  - Business: The 2026 system plan was approved and Continuing Education Benchmark certificates were handed out.
  - Technology: Steve is working to order computers before the tariffs take effect. A replacement is needed for Bernardo still.
  - Richard's Report:
    - There will be no \$1,000 bonus for state libraries in 2026. There is a lot of uncertainty regarding the budget as the IMLS (Institute of Museum and Library Services) have been slashed.
  - Lunch followed the meeting from El Charro with a retirement reception for Tandy Ritchart, who is retiring.
- Ms. Hall stated that she met with the Friends of the Library to see how they are doing. She wants to be more involved with them. (Ms. Hall serves as liaison to the Friends.) Ms. Hall stated the Friends have plenty of adult books, but would love more children's books.
- Ms. Reid mentioned that the school librarians were excited about the theme and appreciated the information sent to them by Ms. DeVoss-Coca.

#### Old Business:

- Elevator Discussion: Ms. DeVoss-Coca mentioned the same information from board report; the inspector is scheduled to come out on the 24<sup>th</sup> of April with KONE, the elevator maintenance company. This will give the next step in the process of finishing the elevator repairs.

New Business: None

Motion to adjourn at 4:10 p.m. was approved by Ms. Martin, and seconded by Ms. Hall, motion carried unanimously.

Next DCPL Board Meeting: May 27th, 2025, at 4:00 p.m.



Future Meetings: June 24, 2025, July 22, 2025, August 26, 2025

Approved (Date) \_\_\_\_\_

Board Chair \_\_\_\_\_

DCPL Director \_\_\_\_\_